



जैव संसाधन और स्थायी विकास संस्थान, इम्फाल
INSTITUTE OF BIORESOURCES & SUSTAINABLE DEVELOPMENT (IBSD)

DEPARTMENT OF BIOTECHNOLOGY, GOVERNMENT OF INDIA

Takyelpat, Imphal – 795001, Manipur (India)

No. 6/96/2014-IBSD(PUR)

Dated: 26.10.2022

RE-AUCTION NOTICE

Subject: AUCTION NOTICE FOR DISPOSAL OF OBSOLETE / UNSERVICEABLE FURNITURE/AIR-CONDITIONERS/OFFICE EQUIPMENT/SCRAP AND OTHER ITEMS.

Sealed tenders are invited for disposal of obsolete/unserviceable Furniture/Air-Conditioners/Office Equipment/Scrap and other items, etc. on **“as is where is basis”** from the firms registered as authorized dismantler or recycler under the provision of E-Waste (Management) rule, 2016 as amended from time to time or from the interested individual(s) / buyer(s).

The above items are located in the premises of Institute of Bioresources and Sustainable Development (IBSD), Imphal. Details of contact person for inspection and tender accepting authority are as under –

Tender form available at	www.ibsd.gov.in (from date of tendering in the local newspaper.)
Date & Time and Place for acceptance of tender	Reception Office Institute of Bioresources and Sustainable Development (IBSD), Imphal Till 04/11/2022 at 2:30 PM
Date & Time for opening of tender	07/11/2022 at 11:30 AM in the institute.

An EMD of Rs. 10,000/- (rupees ten thousand) only should be deposited with the tender in the form of an Account Payee Bank Draft from any Nationalized Bank in favour of “Director, IBSD” payable at Imphal.

Note: The firm already submitted the tender form along with the EMD need not to submit the EMD again but required to submit the financial bid along with the other necessary documents. The Demand Draft (DD) no. and dated is to be mentioned in the forwarding application

Sd/-
Senior Administrative Officer-i/c
IBSD, Imphal



TERMS AND CONDITIONS OF AUCTION

1. The bidders may inspect the items on predetermined date and satisfy themselves about the items they are bidding for.
2. IBSD does not guarantee to make any definite quantity of stores available to the buyers.
3. **IBSD reserves the right to accept or to reject any or all bids without assigning any reason.**
4. The bids are invited for the lot (i.e., all the items contained in the list of obsolete/unserviceable Furniture/Air-conditioners/office equipment/scrap and other items as detailed in Annexure II) as a whole; no bid would be accepted for any part of the same.
5. The Earnest Money Deposit (EMD) of successful bidder shall be adjusted from the total payment. The EMD of unsuccessful bidders shall be returned within one month after the auction date, without any interest.
6. Quotation letter in the sealed envelope super subscribed (TENDER FOR DISPOSAL OF OBSOLETE / UNSERVICEABLE FURNITURE/AIR-CONDITIONERS/OFFICE EQUIPMENT/SCRAP AND OTHER ITEMS) should be addressed to **Senior Administrative Officer-i/c, Institute of Bioresources and Sustainable Development (IBSD), Takelpat, Imphal-795001, Manipur.**
7. The quotation must be deposited in the Reception of the institute at Ground Floor of the office on or before the due date and time otherwise it is liable to be rejected. Tenders received after the due date and time due to any reason whatsoever shall not be considered.
8. The Financial Bid should be given in both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.
9. Each page or tender document should be signed by the bidder(s). Incomplete and Unsigned quotations are liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in SI No. 4 of general terms and conditions in the tender notice.
10. List of items/Financial Bid is given at Annexure II.



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11. The acceptance of the successful bidder(s) shall be provisional subject to final approval of competent authority.
12. No item once disposed to the successful bidder shall be taken back by this Department on any condition whatsoever.
13. IBSD reserves the right to withdraw from the lot/ lots/ goods or part thereof during the course of bidding and / or final acceptance of any bid for such lot/ lots/ goods or part thereof without assigning any reason.
14. The highest bidder shall deposit cash amount equivalent to 25% of the total value of items on the fall of hammer with cashier within 24:00 hours.
15. Delivery of auctioned items will be in IBSD premises.
16. In case any bidder fail to lift the goods within the specified period i.e. in five days, he/she shall have to pay storage charges @ 10% of total bid value for each day.
17. If on the fall of hammer, the highest bidder fails to pay the requisite amount, the bid shall forthwith be cancelled and the bid will be awarded to the second highest bidder or the lot be re-auctioned amongst other bidders if there is a tie in the bid within the bidder or the decision of the competent authority will be the last and final decision.
18. If the bidder fails to pay 75% balance amount within three days after acceptance of the bid, amount of 25% of the total bid value already deposited will be forfeited and no claim will lie on IBSD. The goods sold will be removed by the buyer(s) from the premises of IBSD within the specified period; delivery of goods shall be given only 3 days during the working hours on working days on presenting the Release Order and authority letter by the purchaser(s) to the custodian of stores. During intervening period i.e. from the time of provisional acceptance of the highest bid till physical lifting of the goods, the goods shall be lying in the IBSD premises solely a risk and cost of the bidder concerned. The purchaser will make his/her own arrangements for transportation and he/she will not be entitled to claim any facilities or assistance regarding transportation loading/ unloading etc. from IBSD.
19. The items are sold on 'AS IS WHERE IS BASIS' and shall be removed by the buyer fully not withstanding any errors or misstatements of description, quantity, quality, weight enumeration or

Web site: www.ibsd.gov.in; Email: director.ibsd@nic.in;

☎ : 0385-2446122 (0) Fax: 0385-2446121(0)



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otherwise and without any question on the part of the buyer and no claim shall lie against IBSD for compensation. The buyer will not be permitted to select any portion out of the goods sold to him/her nor shall any allowance be made or claim lie against IBSD for compensation on account of any misstatement or discrepancies.

20. The buyer should satisfy himself thoroughly as to what is offered for sale before bidding and shall be deemed (whether or not such inspection shall have in fact taken place) to have had notice of all defects and faults, whether rendering the good unmerchantable or otherwise and any error and misstatement as aforesaid which he/she might have discovered on inspection and shall not be entitled to any compensation on this account thereof. Nor shall any officer/official after the sale be entitled to claim or recover any compensation by way of damages or otherwise.
21. The successful bidder has to submit the signed certificate given at Annexure-I.
22. The taxes/duties as applicable shall be borne by the successful bidder.
23. Bidder must enclose following document with the bid, failing which bid is liable to be rejected:
 - a. Last date and time for accepting the tender is on 21/10/2022 till 3:30 P.M. at the Reception of the institute.
 - b. Date and Time of opening the tender is on 25/10/2022 at 2:30 P.M. in the conference hall of the institute. During the opening of the tender only the proprietor of the firm/agency or the authorized person with the valid authorization letter will be permitted.
 - c. The quoted price will be exclusive of applicable GST.
 - d. The auction is to be submitted only by the firm/agency, etc. and not individual and the person who is having valid e-Waste Certificate or the authorized person of the firm/agency with valid authorization letter.
 - e. Payment of GST receipt for the auctioned items has to be submitted to the institute on or before the complete pick-up of the auctioned items.
 - f. Copy of address proof (Voter I-Card/Adhaar Card/Driving License etc.)
 - g. GST registration certificate.
 - h. Copy of PAN Card.
 - i. Registration certificate as Authorized dismantler or recycler of E-Waste under provisions of E-Waste (Management) rules-2016 as amended from time to time.
 - j. GST Certificate, e-Waste Certificate, etc. will be verified with the concern departments. If the certificates submitted by the firm/agency, etc. are found to be fake during verification then **Legal Action** will be taken up as per Law.
 - k. Certificate attached in the Annexure-I is to be submitted in the letter head of the firm/agency, etc.
 - l. The complete details are available in the institute website.

Sd/-

Senior Administrative Officer-i/c
IBSD, Imphal.



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(ON FIRM/AGENCY LETTER HEAD)

Annexure-I

CERTIFICATES

AUCTION FORM FOR DISPOSAL OF OBSOLETE/ UNSERVICEABLE IT EQUIPMENTS

Sir/Madam,

I/We have inspected the obsolete items and am/are interested to purchase the same on “**As is where is basis**”. I/WE CERTIFY THAT:

- I/We will not LEAK / DISCLOSE any information of IBSD to any other institutions/organizations, bodies and also in the market on the rates quoted by us to IBSD.
- We have read and understood the rules, regulations, terms and conditions of auction notice as applicable from time to time and agree to abide by them.

I/we have gone through the terms and conditions given in the auction notice and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the auction notice the amount deposited at the time of auction shall be forfeited by the Institute of Bioresources and Sustainable Development (IBSD), Takyelpat, Imphal.

(Authorised Signatory)

Name:

Seal:

To

Senior Administrative Officer-i/c
Institute of Bioresources and Sustainable Development (IBSD)
Takyelpat, Imphal-795001
Manipur.

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